

Application for supply to be disconnected

Please make sure to complete all sections of the application. You can find further guidance, as well as more information about our services and charges, on our website at www.business-stream.co.uk

Address of property to be disconnected

Contact name

Company name

Customer reference no.

Address

Postcode

Phone number

Mobile

Fax

Email

Meter ID no. (where applicable)

Reason for disconnection

Is the disconnection permanent?

yes no

If no, what is the reconnection date?

dd mm yy

Preferred disconnection date

dd mm yy

We will do our best to accommodate your preferred disconnection date. Please be aware that only Scottish Water is legally authorised to disconnect your supply.

Address for correspondence/billing

Contact name

Company name

Address

Postcode

Phone number

Mobile

Fax

Email

Disclaimer

I understand that by having my water supply disconnected:

1. Business Stream is not responsible for any problems incurred when trying to sell or rent the property in the future.
2. A reconnection fee will have to be paid if I or subsequent owners wish the supply re-connected.
3. An invoice will be levied should the actual cost for disconnection be more than the advanced payment. (A refund will be issued if the actual cost is less than the advanced payment made).
4. Where the property is used for commercial purposes, the environmental health authorities will be informed that it no longer has a water supply.

Authorisation

I hereby authorise Scottish Water via Business Stream, as licensed provider, to disconnect my water supply, and I fully understand the conditions noted in the above disclaimer.

Full name

Signature

Date dd mm yy

What is your relationship to the property?

owner tenant contractor other

other (please give details)

If you are not the owner of the property, you must get consent from the owner by completing the section below, in order to progress with the disconnection.

Full name

Signature

Date dd mm yy

Phone number

Email

Please send your completed form with a cheque for £500+VAT to **Business Stream, Retail Service Desk, Fairmilehead Office, 55 Buckstone Terrace, Edinburgh EH10 6XH.**

You can also submit your form via email to disconnectionrequest@business-stream.co.uk, and send your cheque separately by post.

Please make your cheque payable to Business Stream and write 'disconnection' on the back of it to help us allocate the money correctly.

Internal use only

Sundry reference no.

SPID number

Payment received

yes

no

