

Form B

Application for a waste water / sewerage connection

Important!

- You are responsible for appointing a firm to undertake the connection work – Scottish Water’s role is to assess if the proposed design will fit within the existing sewer system infrastructure. A risk assessment and method statement will be required prior to a permit being issued. The permit is then valid for six months from date of issue.
- If you need to make an opening in the public highway, you’ll need a road opening permit from the roads authority.
- Once your application is approved, you’ll get a permit to connect. Permits are valid for three to six months from the date of issue, unless you’ve requested otherwise. If you don’t make the connection within that time, you’ll have to reapply.

Got the right forms?

- If you need a connection to any of the following, please also submit and complete Form D:
 - sewerage mains
 - trunk sewer
 - waste water system (eg pumping station).
- If you need a water connection as well as a sewer connection, please submit and complete Form A.
- If you **only** need a temporary, or site accommodation, connection at this stage, please submit and complete Form J.

Other useful sources

You may wish to refer to:

- Our *Guidance notes for Form B* – these explain the information required for each section in more detail.
- Our *Next steps* document – this explains how we’ll process your application.
- *Sewers for Scotland* 2nd edition – the technical guide for developers laying sewerage infrastructure that is to be adopted by Scottish Water (**order via www.webookshop.com or 01793 865138**).

Your checklist

Use this checklist to ensure you submit all the data needed in support of your application. For details of what’s required within each piece of supporting data, **see section 9 of our *Guidance notes for Form B***.

- Completed application form
- Site location plan (OS or GIS location: _____)
- Design proposals* (document reference number: _____)
- Annual water consumption and / or peak discharge rate
- Local authority planning approval
- Consultation details from Scottish Water’s Development Planning section
- Written confirmation of SEPA and Flood Authority comments*
- Methods statement**
- Risk assessment**

*If applicable – see *Guidance notes* for details.

** You may not have this at this stage. Your application can proceed without it, but your permit cannot be issued until it is submitted.

Please complete all sections, unless the form or guidance indicate you may leave a section blank. This will help ensure we can process your application without delay. For help on how to complete each section, and details of why we need this information, see *Guidance notes for Form B*.

1 Developer details

Developer name

Contact name Address

Postcode

Phone number Mobile

Fax Email

2 Details of main contact

Agent name

Contact name Address

Postcode

Phone number Mobile

Fax Email

3 Billing details

Where both sections above are completed, please state which contact should receive our final invoice.

Developer Main contact / agent Other (please specify)

Billing contact name Address

Postcode

Phone number Mobile

Fax Email



4 Premises to be connected

4.1 Reference

If you have been given a recent or current reference number for this site – for example, relating to a Development Impact Assessment or a building water application – please quote it here.

4.2 Postal address

Please provide the postal address of the premises.

Address

Postcode*

*Providing us with the site postcode will help avoid any delay in progressing your application.

4.3 Type of premises

Are there new domestic premises related to this development?

yes no

If yes, please note you must make a new connection application to Scottish Water, not Business Stream, for the domestic parts of the property.

Please tick the type of premises:

- | | |
|--|---|
| <input type="checkbox"/> warehouse | <input type="checkbox"/> hotel |
| <input type="checkbox"/> factory | <input type="checkbox"/> site accommodation |
| <input type="checkbox"/> agriculture | <input type="checkbox"/> office |
| <input type="checkbox"/> shop | <input type="checkbox"/> other (please specify) |
| <input type="checkbox"/> holiday chalets | <input type="text"/> |

Please indicate whether the premises are:

new existing

4.4 SIC (Standard Industrial Classification) code

Please provide SIC code that relates to the business use for your development, if you know it.
For more information see the *Guidance notes for Form B*.



4 Premises to be connected (continued)

4.5 Planning reference

Full planning reference number (from your local authority)

Date of reference

Local authority area

4.6 Contaminated land

Are there any contaminated land issues?

yes

no

If yes, please tell us how your site has been cleared of contamination. Alternatively provide specialist assessment that confirms the choice of pipe material and/or measures taken. Please submit a Soil Investigation Report or continue on another sheet if necessary.

5 Connection details

5.1 Date and measurements

Anticipated date of sewer connection

Diameter of existing sewer

Depth of existing sewer

5.2 Type of discharge

domestic use only (eg office)

industrial/trade (eg factory)

If industrial trade, please give details

5.3 Type of connection

	Foul	Surface water	Combined
Number of connections			
Diameter of connection			
Type of connection (manhole, saddle, branch, etc.)			

5.4 Anticipated annual water consumption from the site in m³

m³ = 1,000 litres

5.5 Peak discharge rate in litres/second



6 Contractor

Contractor name	<input type="text"/>		
Contact name	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Phone number	<input type="text"/>	Mobile	<input type="text"/>
Fax	<input type="text"/>	Email	<input type="text"/>

7 Special requirements

Please let us know of any special requirements you have. Please continue on a separate sheet if necessary.

8 Declaration

I / We hereby make application to Scottish Water via Business Stream, as Licensed Provider, to make a connection to the public waste water system.

I / We undertake to abide by the terms laid down in 'Sewers for Scotland 2nd edition' and on this form.

I / We understand that sewer construction may not start until formal approval is given by Scottish Water.

I / We understand that any alterations made to this application must be declared to Scottish Water via Business Stream.

I / We have filled in all the relevant sections of this form.

The details I / we have given with this application are accurate.

I / We have read and understood the supporting guidance notes.

I / We have enclosed all the necessary supporting documentation as set out on page 1 of this form.

I / We have read, understood and agree to Business Stream's terms and conditions for supply services.*

Signature

By submitting this form via email you are instructing us to progress this application, even in the absence of an electronic signature. Any unsigned paper application will be returned.

Date	<input type="text"/>	Full name	<input type="text"/>
Role in the company or job title	<input type="text"/>		
Phone number	<input type="text"/>	Fax	<input type="text"/>
Email	<input type="text"/>		

*Our terms and conditions can be found on our website at www.business-stream.co.uk

