

**business stream**

A SCOTTISH WATER COMPANY



application for a  
**waste  
water /  
sewerage  
connection**

Form  
**B**

The water experts

## Important

Please note there may have been significant changes to the requirements/process since you last used this form.

## We only accept electronic submissions

Please email your application form(s) and supporting documentation to [newconnections@business-stream.co.uk](mailto:newconnections@business-stream.co.uk)

Incomplete applications can't be progressed and failure to submit all required information may negatively impact your project deadlines. We can only progress your application when we have complete supporting documents that meet the regulations set out in the latest edition of Sewers for Scotland.

### As laid designs

You will need to provide 'as laid' drawings within 20 business days of the date of your connection(s). We will request this from you once we have had confirmation that your connection has been made.

**Also, please note that your sewer connection can only be scheduled AFTER:**

- your building water application has been received and payment made
- your method statement and risk assessment have been submitted

## Need some help?

You can take the hassle out of your new water and sewer connections by asking Business Stream to handle it. We provide an end-to-end service, managing everything from design through onsite work to final connection – including this application process. Contact us to discuss your needs on 0333 207 9703.

- Alternatively, please tick here if you would like us to contact you.

## Got the right forms?

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- If you plan to construct any of the following, please complete **Form D**:
  - sewer mains
  - trunk sewer
  - waste water system (eg pumping station)
- If you need a water connection as well as a sewer connection, please submit and complete **Form A**.
- If there will be a trade effluent discharge from the premises please complete **Form H**.
- If you only need a temporary, or site accommodation connection at this stage, please submit and complete **Form J**.

## Other useful sources

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You may wish to refer to:

- Current edition of ***Sewers for Scotland*** – this document sets out the design standards Scottish Water will use to assess your sewer connections and sewerage infrastructure (order via [www.webookshop.com](http://www.webookshop.com) or **01793 865 012**).
- Our ***Guidance notes for Form B*** – these explain the information required for each section in more detail.
- Our ***New connections: getting started*** document – this explains how we'll process your application.
- UKWIR (United Kingdom Water Industry Research) – this gives guidance for the the selection of water supply pipes to be used (order via [www.webookshop.com](http://www.webookshop.com) or **01793 865 012**).

## 1 Checklist of supporting data

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**Incomplete applications can't be progressed and failure to submit all required information may negatively impact your project deadlines.** We can only progress your application when we have complete supporting documents that meet the regulations set out in the latest edition of Sewers for Scotland.

- Completed application form
- Site location plan (OS or GIS location: \_\_\_\_\_)
- Sewer design proposals (document reference number: \_\_\_\_\_)
- Annual water consumption and peak discharge rate
- Consultation details from Scottish Water
- Written confirmation of SEPA and Flood Authority comments, if applicable
- Methods statement\*
- Risk assessment\*
- Soil investigation report and ground investigation report, if applicable  
(required where land contamination exists or for non-standard connections of above 32mm connection pipe)
- Flow control device calculations, if applicable
- Written permission to carry out work on private land, if applicable
- Reference number for related permanent water connection application (**Form A**), if applicable  
\_\_\_\_\_
- Reference number for related building water application (**Form J**) \_\_\_\_\_ **or**,  
confirmation that an alternative source of water has been used or no building water is needed (eg dry build)
- Reference number for development impact assessment, if applicable (**Form E**) \_\_\_\_\_
- Financial details provided for application fee (see **section 10** of this form)

\* You may not have this at this stage. Your application can proceed without it, but these documents will be required prior to the final sewer inspection being arranged. A permit will be issued once the connection is passed.

## 2 Customer details

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Name

I am:  The owner  The contractor  The future occupier

Contact name

Address

Postcode  Phone

Mobile  Fax

Email

## 3 Details of main contact

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Company name

Contact name

Address

Postcode  Phone

Mobile  Fax

Email

Please provide the unique property reference number(s) requested below \*

SAA Reference Number:

Where the SAA Reference Number is not available, please provide a valid supporting reason(s) below:

- Property not yet rated
- Missing entry from the SAA
- Agricultural land, buildings and troughs
- Fish farms, fishing, and sporting rights
- Parks, Allotments and Sports Ground
- Property is multi-tenancy
- Infrastructure Project
- Car Park
- Building Water
- Other (please provide details)

UPRN:

Where the UPRN is not available, please provide a valid supporting reason(s) below:

- Missing entry from the OSG
- Not yet issued by planning
- Agricultural including troughs
- Fish farms, fishing, and sporting rights
- Parks, Allotments and Sports Ground
- Property is multi-tenancy
- Infrastructure Project
- Building Water
- Other (please provide details)

\* The SAA Reference Number will only be available after a property has been rated and can be obtained from the Scottish Assessors Association website – [www.saa.gov.uk](http://www.saa.gov.uk). UPRN availability will vary depending on the specific council planning department and should be available at building warrant granted stage and can also be obtained from the One Scotland Gazetteer website - [www.onescotlandgazetteer.org.uk](http://www.onescotlandgazetteer.org.uk) .

#### 4 Billing details

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Where both sections 2 and 3 are completed, please state which contact should receive our final invoice.

Customer       Contractor/agent       Other (please specify)

Company trading name

Billing contact name

Address

Postcode       Phone

Mobile       Fax

Email

## 5 Premises to be connected

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### 5.1 Occupancy

The premises will be occupied by:  Current owner  Proposed owner  Not yet known

Name

Expected move-in date

### 5.2 Postal address(es)

For bigger sites with proposed multiple occupancy, please complete Appendix A.

Please provide the postal address of the premises.

Plot/unit number (for new build)

Address

Postcode\*

Unique property reference for new builds (if available)\*\*

\* Providing us with the site postcode will help avoid any delay in progressing your application.

\*\* You can find unique property reference number on the Scottish Assessors Association website – [www.saa.gov.uk](http://www.saa.gov.uk)

### 5.3 Type of premises

Number of commercial units  Number of industrial units

Area of site (ha)

Are there new domestic premises related to this development?

yes  no

If yes, please note you must make a new connection application to Scottish Water, not Business Stream, for the domestic parts of the property.

### 5.4 Type of premises – previous use

Are these premises:

New build  Existing

If existing premises, please provide supply point ID (from water bills)

What was the site previously used for?:

Greenfield or agriculture  Housing  Industry  Landfill

Other (please specify)

### 5.5 Type of premises – future use

Are there new domestic premises related to this development?

yes       no

If yes, please note you must make a new connection application to Scottish Water (not Business Stream) for the domestic parts of the property.

Please tick the type of premises:

- |  |  |
|--|--|
| <input type="radio"/> warehouse              | <input type="radio"/> hotel              |
| <input type="radio"/> factory                | <input type="radio"/> site accommodation |
| <input type="radio"/> agriculture            | <input type="radio"/> office             |
| <input type="radio"/> shop                   | <input type="radio"/> care home          |
| <input type="radio"/> holiday chalets        | <input type="radio"/> hospital           |
| <input type="radio"/> school                 | <input type="radio"/> prison             |
| <input type="radio"/> other (please specify) | <input type="text"/>                     |

Please tell us how many people will be employed in the finished development and/or how many residents will stay there (eg for a hotel):

employees

residents

### 5.6 Planning reference

Full planning reference number (from your local authority)

Date of reference

Local authority area

If full planning permission has not been obtained, please state why.

### 5.7 Crossing private land

Do you have the permissions needed to cross private land with your drainage?

yes       no       n/a



## 5.8 Contaminated land

Are there any contaminated land issues?

- yes  no

If yes, please tell us how your site has been cleared of contamination. Alternatively provide specialist assessment that confirms the choice of pipe material and / or measures taken. Please submit a soil investigation report or continue on another sheet if necessary.

## 6 Connection details

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### 6.1 Date and measurements

Anticipated date of sewer connection(s)

Diameter of existing sewer

Depth of existing sewer

### 6.2 Type of discharge

- domestic use (eg office)  industrial / trade (eg factory)

If industrial trade, please give details

### 6.3 Trade effluent

Will there be a discharge of trade effluent from the premises?  yes  no

If yes, please provide your trade effluent consent application reference from Scottish Water, if you have one or complete our form H which you can find [here](#).

### 6.4 Type of connection

	foul water	surface water	combined
number of connections			
diameter of connection (NB The minimum size is 150mm)			
type of connection (manhole, saddle, branch, etc)			

### 6.5 Surface water

How are you dealing with surface water?

- Water course  Private soak-away system within plot  
 Surface water sewer  Combined sewer (only permitted in exceptional circumstances)

## 6.6 Anticipated annual water consumption

What is your anticipated annual water consumption in cubic metres ( $m^3 = 1,000$  litres)?   $m^3$

If you intend to use more than  $1,500m^3$  please supply development impact assessment (DIA) details or a Scottish Water approval letter.

## 6.7 Estimated discharge rate in litres / second

	foul water	surface water
mean		
peak		

## 7 Associated applications

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### 7.1 Associated water connection

Please provide your water reference number

If no number is available, please explain why.

### 7.2 Building water

I have applied for building water via Business Stream

Business Stream reference number or date you submitted Form J

I have applied for building water via another licensed provider (LP)

Other LP reference number

I have not applied for building water as this is a dry build

I have not applied for building water as I've used another source

**Note:** By confirming that you have not / will not use Scottish Water's network for building water you also confirm that the water you do use is obtained legally and is fit for purpose.

I have attached evidence of the alternative source of water used

Please provide a summary of the evidence provided below (eg invoices paid for bowsers, chemical toilets etc).

## 8 Contractor

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Contractor name

Contact name

Address

Postcode  Phone

Mobile  Fax

Email

Please provide the unique property reference number(s) requested below \*

SAA Reference Number:

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## 1\$ Declaration

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- I / We hereby make application to Scottish Water via Business Stream, as licensed provider, to make a connection to the public waste water system.
- I / We undertake to abide by the terms and conditions of current Scottish Water byelaws on date of application.
- I / We understand that any alterations made to this application must be declared to Scottish Water via Business Stream.
- I / We have filled in all the relevant sections of this form.
- The details I / we have given with this application are accurate.
- I / We have read and understood the supporting **Guidance notes for Form B**.
- I / We have enclosed all the necessary supporting documentation as set out in **section 1** of this form.
- I / We declare that the supporting documentation provided with this application complies with the relevant standards set out in the current edition of Sewers for Scotland.
- I / We have read, understood and agree to Business Stream's terms and conditions for supply services.\*
- I / We have read, understood and completed the application fee payment terms.
- I / We confirm that any water used for building purposes has been obtained legally and is fit for purpose.

Signature

Date

By submitting this form via email you are instructing us to progress this application, even in the absence of an electronic signature.

Full name

Role in the company or job title

Phone  Fax

Email

Please email this application to **[newconnection@business-stream.co.uk](mailto:newconnection@business-stream.co.uk)**

\*Our terms and conditions can be found on our website at **[www.business-stream.co.uk](http://www.business-stream.co.uk)**

# Form B

## Appendix A Details of multiple occupants

The premises will be occupied by:  Current owner  Proposed owner  Not yet known

Company

Contact name

Address

Phone  Expected move-in date

The premises will be occupied by:  Current owner  Proposed owner  Not yet known

Company

Contact name

Address

Phone  Expected move-in date

The premises will be occupied by:  Current owner  Proposed owner  Not yet known

Company

Contact name

Address

Phone  Expected move-in date

The premises will be occupied by:  Current owner  Proposed owner  Not yet known

Company

Contact name

Address

Phone  Expected move-in date

Please continue on a separate sheet if necessary.